

## **Privacy Policy 2026**

The Proprietors of Colmworth Golf Club are required to collect and use personal data in order to meet certain employer, member & customer requirements in administering the Clubs duties and/or (in some cases) the processing is necessary for compliance with a legal obligation to which the Proprietors are subject. We take the privacy of personal information extremely seriously and endeavour at all times to keep such information secure and to also comply with all GDPR & Data Protection Legislation.

### **What Information do we collect about you?**

When you join, or use the services of our Golf Club, we collect only the information required from you to be able to fulfil our contractual obligations to you as a customer, visitor or member. We may also use this information to allow us to contact you regarding events and promotions at the Club.

For employees we collect only the information required to fulfil the contractual relationship between the individual and the Proprietors of the Club.

We do not share any personal information with any third party companies unless we are required to do so to fulfil our obligations to our customers. If you have any concerns regarding the sharing of information then you can contact the Proprietors at the Club address or via [admin@colmworthgolfclub.co.uk](mailto:admin@colmworthgolfclub.co.uk)

### **How the information about you will be used**

When you join as a member or purchase a service from us we may share your information with internal and external data processors as part of fulfilling our services to you. Your personal data is controlled internally and is stored using the following;

- Electronically, ("in the cloud"), using our booking system, and on our CRM system. These providers have given us their assurances that they are fully compliant with the General Data Protection Regulations. Access to this data is password protected, and the passwords are changed regularly.
- On our office computers. These are password-protected and backed up regularly. We will never share your data with anyone who does not need access without your written consent. Only our office staff will have routine access to the full data you have shared with us.
- Card details, when input into our booking system are encrypted using stripe via chronogolf.

If you purchase any products and services from us, then under UK tax law we are required to keep your basic personal data (name, address, contact details) for a minimum of 6 years after which time it can be erased on your request. We will hold your personal information on our systems indefinitely for marketing purposes or until you notify us that you no longer wish us to do so, unless your request contradicts our statutory obligations.

### **Marketing**

We will only send marketing correspondence to those who have agreed and supplied us with their contact details to inform them of various activities such as events & competitions by way of email. We don't share your data with any external marketing companies. You can opt out or unsubscribe to any of these communications at any time using the options provided or by contacting us directly.

### **Members**

We will never share your data with anyone who does not need access without your written consent. Only the following people/agencies will have routine access to your "contact only" data:

- Clubhouse and Office staff to enable them to contact you in emergency situations and to pass on course updates and club events
- Club Committee members to enable them to share activities and club competition information.
- Other club members that are trying to contact you to arrange a club match.
- Should you wish your details not to be shared in this way, then please contact us so we can ring mark your data.

### **Individual rights**

You have the right to request a copy of the information that Colmworth Golf Club holds about you. If you would like a copy of this information please write to the data controller or e-mail: [admin@colmworthgolfclub.co.uk](mailto:admin@colmworthgolfclub.co.uk). This will be provided to you in a suitable format.

We want to make sure that your personal information is accurate and up to date so you may ask us to correct or erase information that you think is inaccurate and, at the time of collecting the data, you have the right to object to the Club holding certain information about you.

### **CCTV**

Colmworth Golf Club uses CCTV to capture images of individuals or information relating to individuals for Health and Safety and crime prevention.

Data is processed fairly and lawfully and Images of people and the information which is derived from images is handled according to the current statutory legislation.

Recorded material is stored for a maximum of 14 days. Advisory Signs are in use at the premises

### **Electronic payments**

Colmworth Golf Club complies with the security requirements of the credit card Payment Card Industry Data Security Standard (PCI DSS) Program and compliance is validated annually.

PCI requirements apply to all systems that store, process, or transmit cardholder data. Electronic storage of cardholder data is not conducted or permitted.

### **Changes to our Privacy Policy**

We keep our privacy policy under regular review and will place any updates on the notice board and/or our website. This privacy policy was last updated 2/2/26

### **How to contact us**

If you need any further information please write to Colmworth Golf Club, New Road, Colmworth Beds, MK44 2AP